

Roxboro Community School has been the beneficiary of private and public support in the construction of our school facility to carry out our school mission. We owe a debt of gratitude to the community for their encouragement and contributions. We seek to use and share our facilities with the community while maintaining responsible stewardship of our valuable assets. Therefore, the Roxboro Community School campus shall be made available for community use, subject to such rules and regulations set forth by RCS Board of Directors.

Proper oversight must be given to these facilities to ensure that:

- Adequate facilities exist to effectively carry out the School's objectives and goals.
- Users exercise proper care and safety.
- Such facilities are properly protected against loss or misuse.
- The life of the facilities is extended through a proper maintenance program.
- School activities and school-sponsored co-curricular activities receive top priority.
- Users abide by the letter and the spirit of the RCS Mission, Vision, and Core Values.
- Users respect the good name of Roxboro Community School and take no action which would jeopardize our reputation in the community.

The RCS Board of Directors reserves the right to refuse rent of any school property at the discretion of the Managing Executive Director or Facilities Coordinator based upon the nature of the event or performance, failure to disclose all details of the event, disregard of the rules, laws, and policies, or any related reason that will have the potential to negatively affect the quality of the facilities, public safety, image/perception of the facilities, and/or any other action detrimental to the school. Activities deemed hazardous will not be permitted, including but not limited to inflatables, mechanical bulls, pyrotechnic devices, trampolines, or climbing walls. Alcohol and tobacco products (including smokeless cigarettes) are prohibited on school campus at all times. Animals are not permitted on school premises. Cooking is not permitted on-site.

The Roxboro Community School campus will be available to rent Monday-Friday from 4 pm-midnight and Saturday-Sunday and Holidays from 8 am-midnight, subject to availability of school personnel to provide access and oversight. A certificate of insurance is required, as explained in the RCS Facility Rental Contract.

Priority of Use will be granted in the following order, subject to final approval by the Managing Executive Director:

- Roxboro Community School-sponsored groups and organizations
- Bethel Hill Charter School groups
- Parks & Recreation
- For-profit groups
- Families and non-profit community groups (*To be considered a non-profit group, the organization must be registered as a Non-Profit Corporation with the Secretary of State of North Carolina. For-profit groups are all other organizations and businesses not registered as a Non-Profit Corporation with the Secretary of State of North Carolina.*)
- Department or agencies of local government

Please note: Roxboro Community School does not accept permanent or long-term rental requests.

Non-Affiliation

The activities or services advertised through events are not sponsored or endorsed by Roxboro Community School. The School neither encourages nor discourages participation in the activity or service, but only allows permissible use of the school facility.

Rental Fee Structure:

	RCS/BHCS	Local Govt / Parks & Recreation	For-profit groups	Families / Non-profit groups
Gym	✓	✓	✓ \$30/hr* up to 150 ppl	✓ \$25/hr* up to 150 ppl
			\$40/hr* 151-250- ppl	\$35/hr*151-250- ppl
			\$50/hr* more than 250	\$45/hr* more than 250
Multipurpose-large room (stage)	✓	✓	✓ \$30/hr* up to 150 ppl	✓ \$25/hr* up to 150 ppl
			\$40/hr* 151-250- ppl	\$35/hr*151-250- ppl
			\$50/hr* more than 250	\$45/hr* more than 250
Multipurpose-small room	✓	✓	✓ \$20/hr*	✓ \$15/hr*
Athletic Lounge	✓	✓	\$20/hr*	\$15/hr*
Dance room	✓	✓	x	x
Dining Hall-single	✓	✓	x	x
Dining Hall-double	✓	✓	x	x
Library	✓	✓	x	x
Refundable Security Deposit	n/a	n/a	\$100-\$750	\$100-\$300
Maintenance Fee	n/a	n/a	\$75	\$75
Custodian	n/a	n/a	\$25/hr (<150 ppl)	\$25/hr
			\$50/hr (151-250 ppl)	\$50/hr (151-250 ppl)
			\$75/hr (>250 ppl)	\$75/hr (>250 ppl)
Security	n/a	n/a	\$25/hr	\$25/hr
Lighting/Sound equipment	n/a	n/a	\$50 fee	\$50 fee
Lighting/Sound technician (\$30 minimum)	n/a	n/a	\$15/hr/ technician	\$15/hr/ technician
Set up/Break down	n/a	n/a	\$150 fee	\$150 fee
Warming Station	n/a	n/a	\$50 fee	\$50 fee
Concession Stand	n/a	n/a	\$25 fee	\$25 fee
All-In-One Tournament Package \$65/hr*		All-In-One Recital Package \$65/hr*		
<ul style="list-style-type: none"> • Gym rental • Concession Stand • Restrooms • Game clock • Custodial service • Sound System • Facility Coordinator 		<ul style="list-style-type: none"> • Large multipurpose room with stage and folding chairs • Restrooms • Sound and light technician • Custodial service • Dressing rooms • Use of the baby grand piano, projector, screen, microphones • Facility Coordinator 		

*base rates double on Holidays

Related Documents:

- RCS Request for Facility Use
- RCS Facility Use Rental Contract