

**Roxboro Community School Open Application Period
January 9-February 24**

Roxboro Community School
We place children first.



Student Name:

Grade applying to for the 2017-2018 school year:

Mandatory* Enrollment Information Meetings

Rising 6 th Grade applications (A-K)	Tuesday, February 21, 2017 at 6 pm
Rising 6 th Grade applications (L-Z)	Tuesday, February 21, 2017 at 7 pm
Rising 7 th -12 th Grade applications	Thursday, February 23, 2017 at 6 pm

(*all applications must be submitted at the assigned meeting)

Please note, siblings of **currently enrolled RCS students** must still complete this application **and** attend the information meeting listed above in order to receive enrollment priority.

Are you enrolling more than one child in this year's lottery?

Yes

No

If you answered yes to the question above, do you wish to enter all student applications under one name or submit them individually?

Submit applications together

Submit applications separately

Parent Signature: _____

Roxboro Community School



Open Application Procedure 2017 – 2018

Dear Prospective Parents:

Welcome to Roxboro Community School's Student Open Application Procedure for the school year 2017 – 2018.

The **Open Application process will begin on Monday, January 9, 2017**. The application and other school forms will be available on our website – www.roxborocommunityschool.org. Applications are to be downloaded and completed by you, the parents. No applications can be completed online. Blank applications will also be available at the Roxboro Community School front desk, Bethel Hill Charter School, Person County Health Department, Person County Library, and the Roxboro Area Chamber of Commerce.

PLEASE NOTE: Completed applications and other school forms may be turned in at one of the following Enrollment Information Meetings **ONLY**:

Rising 6 th Grade applications (A-K)	Tuesday, February 21, 2017 at 6 pm
Rising 6 th Grade applications (L-Z)	Tuesday, February 21, 2017 at 7 pm
Rising 7 th -12 th Grade applications	Thursday, February 23, 2017 at 6 pm

Enrollment Information meetings will be held in the Multipurpose Room. Meetings will begin promptly at 6 p.m.

You must attend one of the above meetings to turn in your completed application. The meetings will consist of a brief information session, a tour of the school and receiving applications. All applications accepted during the Enrollment Information meetings will be assigned a lottery number that night. If a lottery is necessary, it will be held on **Tuesday, March 7, 2017**, at 6 p.m. in the RCS atrium. The lottery will determine the order in which students are offered available openings per grade.

Please contact Donna Ingram, Middle School Principal, or Darkarai Bryant, High School Principal, at 336-597-0020 for more information, or if you are unable to attend your assigned enrollment meeting, or if you have questions about the process.

Please remember, applications will not be accepted on a daily basis at school.

Open Application Information

Roxboro Community School enrolls students pursuant to North Carolina General Statute. The student must be a resident of North Carolina at the time of application and proof of residency must be presented upon acceptance to confirm enrollment.

Only one application may be submitted per child. RCS does give enrollment priority to students meeting any of the criteria listed below, but they must fill out the appropriate application and attend their assigned Information Meeting.

Roxboro Community School grants enrollment priority to the following individuals:

- Siblings of currently enrolled students who were admitted to RCS in a previous year. "Siblings" includes any of the following who **reside in the same household**: half siblings, stepsiblings, and children residing in a family foster home.
- Siblings of students who graduated from RCS and who were enrolled at least four years.
- Children of the school's Board of Directors.
- Students enrolled at RCS within the two previous school years but who left the school (i) to participate in an academic study abroad program or a competitive admission residential program or (ii) because of the vocational opportunities of the student's parent.

Other lottery guidelines:

- If siblings apply for admission to RCS and a lottery is needed, the parent will decide whether to submit the applications individually or under one surname. If the parent/guardian selects to enter all applications under one surname, parent/guardian must indicate into which grade level to enter the surname. If the surname of the siblings is selected, then all of the siblings shall be admitted to the extent that space is available and does not exceed the grade level capacity.
- If multiple birth siblings apply for admission and a lottery is needed, RCS will enter one surname into the lottery to represent all of the multiple birth siblings. If that surname of the multiple birth siblings is selected, then all of the multiple birth siblings will be admitted.
- Following completion of the lottery, parents will be notified, by telephone, of their child's acceptance. They will then have three days to accept or decline all offers for admission.
- Falsifying information on the lottery or enrollment application will result in forfeiture of the student's offer for admission.
- If a student is offered admission to RCS, but is retained at the end of the school year, then the student shall be admitted to the extent that space is available and does not exceed the grade level capacity. Otherwise, the student will be placed on the end of the waiting list for the determined grade level.

PLEASE NOTE the completed application and other school forms will **ONLY** be accepted during the following Information Meeting dates:

Rising 6 th Grade applications (A-K)	Tuesday, February 21, 2017 at 6 pm
Rising 6 th Grade applications (L-Z)	Tuesday, February 21, 2017 at 7 pm
Rising 7 th -12 th Grade applications	Thursday, February 23, 2017 at 6 pm

The **Open Application Period will end on Friday, February 24, 2017**, following the conclusion of the Informational Meetings. Thank you for your interest in Roxboro Community School.

Thank you for choosing Roxboro Community School as your Public School of Choice! We look forward to meeting your family at the Enrollment Information Meeting.

Natalie Brozy
Managing Executive Director

Donna Ingram
Middle School Principal

Darkarai Bryant
High School Principal



Roxboro Community School

2017 – 2018 Student Application

OFFICE USE:

Date Received: ___/___/___ 2017 - 2018 Grade Applying for: _____ Lottery Number: _____

Name: _____
 Last First Middle

County Residing In: _____ Home Phone: (_____) _____ - _____

Physical/Mailing Address

_____ _____ _____ _____
 Street City State Zip

Child Lives With: Both Parents Mother Only Father Only Guardian
 Mother/Stepfather Father/Stepmother Grandparent Foster Parent Other

Parent/Guardian Information:

Father/Stepfather: (Circle one) Name: _____

Home Address: _____ Home Phone: _____

Street: _____ City: _____ State: _____ Zip: _____

Father's Place of Employment and City: _____ Work Phone: _____

Father's Email Address: _____ Cell Phone: _____

Mother/Stepmother: (Circle one) Name: _____

Home Address: _____ Home Phone: _____

Street: _____ City: _____ State: _____ Zip: _____

Mother's Place of Employment and City: _____ Work Phone: _____

Mother's Email Address: _____ Cell Phone: _____

Legal Guardian (if applicable): Legal documentation is required

Name: _____ Relationship to Applicant: _____

Home Address: _____ Home Phone: _____

Street: _____ City: _____ State: _____ Zip: _____

Guardian's Place of Employment and City: _____ Work Phone: _____

Guardian's Email Address: _____ Cell Phone: _____

Priority Enrollment Information:

Are sibling(s) currently attending Roxboro Community School? Yes No

Sibling's Name _____ Current Grade _____

Sibling's Name _____ Current Grade _____

Did any sibling(s) graduate from RCS and attend a minimum of four years? Yes No

Sibling's Name _____ Graduation Year _____

Is student a full-time staff member's child? Yes No

Staff Member's Name _____

Is student a Board member's child? Yes No

Board Member's Name _____

Was the student enrolled at RCS within the two previous school years but left the school?

Student left to participate in an academic study abroad program or a competitive admission residential program.

Student left because of the vocational opportunities of the student's parent.

None of the above

Does this student applicant have other siblings applying to RCS this year? Yes No

If so, please list the name(s) and corresponding grade level(s).

Sibling's Name _____ Current Grade _____

Sibling's Name _____ Current Grade _____

Does this student have a multiple-birth sibling also applying for admission? Yes No

If so, please list the name(s) and corresponding grade level(s).

Sibling's Name _____ Current Grade _____

Sibling's Name _____ Current Grade _____

I have filled out this Personal Data Sheet fully and certify that it is correct and accurate. I understand that if any information given in this data sheet is found to be false, I will lose my child's opportunity to attend Roxboro Community School.

Parent/Guardian Signature: _____ **Date:** ____/____/____

Parent/Guardian Signature: _____ **Date:** ____/____/____

If applications exceed allotted space, admission to RCS will be by a lottery to be held on Tuesday, March 7, 2017, 6 p.m. in the RCS atrium. The General Public is welcome to attend the lottery.